

MINUTES OF THE AMENITIES AND OPERATIONS COMMITTEE MEETING HELD ON

MONDAY 2nd NOVEMBER 2020 AT 7.00pm – REMOTELY VIA ZOOM

Present:

Cllr. Leaman (Chair)
Cllr. Bristow (Vice-Chair)
Cllr. Alecock
Cllr. Busuttil
Cllr. Shipp

In attendance: Mr M Knight (Town Manager).

1. APOLOGIES AND ACCEPTANCE FOR ABSENCE

Apologies were received and accepted from Cllrs. Bloodworth, Littlechild, Power, Roman and Sulman

2. DECLARATIONS OF INTERESTS AND DISPENSATIONS

Cllr. Alecock – West Suffolk District Council.
Cllr. Shipp – West Suffolk District Council.

3. TO RECEIVE APPROVAL OF MINUTES OF THE MEETING HELD ON 21st SEPTEMBER 2020 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes Proposed by Cllr. Leaman and seconded by Cllr. Bristow. All in favour.

4. PUBLIC PARTICIPATION

None.

Signed:

Date:

5. GENERAL MATTERS (Amenities)

5.1 Update from Town Manager regarding Action Sheet

The Action Sheet was **NOTED**.

5.2 To receive and consider a verbal update on Speed Awareness Cameras

The Town Manger reported that Cllr. Shipp and himself had gone out to take photos of the six potential sites for the camera posts and these had then been submitted to Suffolk County Council as requested. This will come back to this committee or the Full Council as appropriate when a response is received.

5.3 To discuss naming the MUGA

It was **AGREED** to **RECOMMEND** to the Full Council that the MUGA be named the Jubilee Play Area, proposed by Cllr. Shipp, seconded by Cllr. Bristow, all in favour.

5.4 To receive the most recent playground inspection report

The report was presented and it was also reported that this was a free monthly inspection from West Suffolk Council which would become a paid service in April 2021.

It was **AGREED** to continue with the inspections and for the Town Manager to report back on costs when these are known, these costs to be added to the budget.

5.5 To consider a strategy concerning the condition of the Recreation Way Play Area

It was **AGREED** that this issue should be part of the ongoing Facilities Review Task and Finish Group. The matter would be put on hold until this group meets. With any resolutions or authority to be granted by the Committee or the Full Council once discussed.

There was general agreement that there was not a need for a full overhaul, but that a few pieces of equipment and repair was needed.

6. GENERAL MATTERS (Operations)

6.1 To consider a report on the oven in the Jubilee Centre

It was **AGREED** that this matter was not urgent due to the ongoing closure of the Jubilee Centre due to Covid-19. Furthermore that this item should remain on the action sheet until a contractor can be found to repair it.

6.2 To discuss improvements to the facilities at the Jubilee Centre

It was also **AGREED** to not proceed with this item at the present time, but for the item to remain on the action sheet until after the outcome of the Facilities Review.

7. To discuss and recommend to the Establishment and Policy Committee the budget pertaining to this committee

The budget paper presented by the Finance Strategy Working Group was discussed.

Questions were asked about lines 2080 and 2810 and this was reported as being a recommended previously agreed regarding the Asset Management Plan.

Questions were also raised regarding the work proposed at the Kingsway Closed Cemetery, but it was agreed that this should be a project with an earmarked reserve for potential capital expenditure.

Cllr. Busuttill requested clarification on the Car Park Business Rates, it was reported that these were under the Establishment and Policy Committee.

Cllr. Leaman also requested information regarding the solar panels income, this was reported as being delayed slightly due to the feed in tariff reporting and payment schedule. It was further reported that a full cleaning schedule was now in operation and so income should increase.

Cllr. Shipp requested that line 2050 be increased by £1,200 to £4,200 to take care of the playground inspections and minor repairs which do not need a capital investment.

It was then **RESOLVED** to **RECOMMEND** to the Establishment and Policy Committee the budget with the one change to line 2050 detailed above. Proposed by Cllr. Shipp, seconded by Cllr. Alecock, all in favour.

8. EXCHANGE OF INFORMATION

Cllr. Alecock reported that the cleaning of the War Memorial should be given attention.

Cllr. Shipp agreed with Cllr. Alecock and requested that the item be added to the action sheet to be addressed at a later meeting.

9. TO SET THE DATE AND TIME OF THE NEXT MEETING

This was set for Monday 15th February 2021 at 7pm.

The meeting then closed at 7.36pm.

Signed:

Date: