



MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk
Town Manager: Mark Knight

AMENITIES AND OPERATIONS COMMITTEE MEETING

Notice of meeting to be held on Monday 27th June 2022 at 7.00pm in
Fenland Room, The Pavilion, Recreation Way, Mildenhall, IP28 7HG
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
(b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Meeting held on 7th February 2022 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).
5. **To co-opt Members onto this committee**
6. **To elect a vice-chair for this committee**
7. **To review and recommend to the Full Town Council the Terms of Reference for this committee (Paper B).**

8. General Matters

- 8.1 Update from Town Manager regarding Action Sheet. **(Paper C)**
- 8.2 To receive the Speed Awareness Monitor data and discuss effectiveness **(Paper D)**
- 8.3 To receive the updated capacity report for Council buildings **(Paper E)**
- 8.4 To resolve to investigate an historical proposal regarding a skate park **(see recommendation sheet)**
- 8.5 To consider purchasing a Community Defibrillator and install **(Paper F)**
- 8.6 To consider the draft Mildenhall Green Grid proposal **(Paper G)**
- 8.7 To consider setting a date for a Community Clean Up Day.
- 8.8 To consider a strategy for improvements to the Jubilee Field.
- 8.9 To recommend a planting scheme for the Queen's Green Canopy.
- 8.10 To consider a management plan for the Thetford Road Cemetery **(Paper H)**
- 8.11 To discuss options for additional Christmas Motifs

9. General Matters (Cleaner, Greener, Safer Group)

- 9.1 To discuss any matters concerning Mildenhall in Bloom.
- 9.2 To discuss any matters concerning the Closed Cemetery **(Paper I)**
- 9.3 To discuss any matters concerning the War Memorial.
- 9.4 To discuss the merging of the Cleaner, Greener, Safer agenda item **(see recommendation sheet)**.

10. Exchange of information

11. Time and Venue of next committee meeting to be Monday 5th September 2022 at 7pm in the Fenland Room of The Pavilion.

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Town Manager

dated 22nd June 2022