



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## **AMENITIES AND OPERATIONS COMMITTEE MEETING**

**Notice of meeting to be held on Thursday 4<sup>th</sup> November 2021 at 7.00pm in  
Main Hall, Jubilee Centre, Recreation Way, Mildenhall, IP28 7HG  
for the purpose of transacting the following business.**

## **AGENDA**

### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

## **WELCOME**

- 1. Apologies and acceptance for absence**
- 2. Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
- 3. To receive approval of minutes of the Meeting held on 6<sup>th</sup> September 2021 from those members present at the meeting. (Paper A)**
- 4. Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

- 5. General Matters**
  - 5.1** Update from Town Manager regarding Action Sheet. **(Paper B)**
  - 5.2** To discuss a proactive streetlight replacement programme. **(Paper C)**
  - 5.3** To discuss bin provision in the town **(Paper D)**
  - 5.4** To discuss the grass cutting contract for 2022 **(Paper E)**
  - 5.5** To receive the cost comparison for local facilities **(Paper F)**
  - 5.6** To receive the Speed Awareness Monitor data and discuss effectiveness **(Paper G)**
  - 5.7** To receive the updated capacity report for Council buildings **(Paper H)**

5.8 To discuss the recent vandalism at the Recreation Way Play Area.

**6. General Matters (Cleaner, Greener, Safer Group)**

6.1 To discuss any matters concerning Mildenhall in Bloom.

6.2 To discuss any matters concerning the Closed Cemetery (**Paper I**)

6.3 To discuss any matters concerning the War Memorial.

7. To discuss and recommend to the Establishment and Policy Committee the draft budget for 2022/3 for this committee (**Paper J**)

**9. Exchange of information**

10. **Time and Venue of next committee meeting to be Monday 7<sup>th</sup> February at 7pm in the Fenland Room of The Pavilion.**

**CLOSE**

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

**THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 29<sup>th</sup> October 2021