



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## **AMENITIES AND OPERATIONS COMMITTEE MEETING**

**Notice of meeting to be held on Monday 5<sup>th</sup> September 2022 at 7.00pm in Healthland Room, Jubilee Centre, Recreation Way, Mildenhall, for the purpose of transacting the following business.**

### **AGENDA**

#### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

#### **WELCOME**

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – ***Please contact the office should any item need clarification***)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Meeting held on 27<sup>th</sup> June 2022 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **To co-opt Members onto this committee**
6. **Standing Items**
  - 6.1 Update from Town Manager regarding Action Sheet. **(Paper B)**
  - 6.2 To receive the Speed Awareness Monitors statistics **(Paper C)**
  - 6.3 To receive the capacity report for the Jubilee Centre **(Paper D)**
  - 6.4 To discuss any matters pertinent to the War Memorial
  - 6.5 To discuss any matters pertinent to the Kingsway Closed Cemetery
  - 6.6 To discuss any matters pertinent to Mildenhall in Bloom

**7. General Matters**

- 7.1 To review the allotment hire charges and rules for 2022/3 **(Paper E)**
- 7.2 To review the hire charges for Council facilities for 2022/3 **(Paper F)**
- 7.3 To discuss the effectiveness of Council assets **(Paper G)**
- 7.4 To discuss the purchase of a Community Defibrillator **(Paper H)**
- 7.5 To discuss the proposed development of the Jubilee Fields **(Paper I)**
- 7.6 To discuss mitigating energy costs in council buildings **(Paper J)**
- 7.7 To discuss a crime awareness strategy **(Paper K)**
- 7.8 Verbal update from Cllr. Ship regarding the Love Where You Live Scheme
- 7.9 Verbal update from Town Manager regarding cemetery management.

**8. Exchange of information**

**9. Time and Venue of next Council meeting on Monday 7<sup>th</sup> November 2022 at 7pm in the Main Hall of The Jubilee Centre.**

**CLOSE**

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

**THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 31<sup>st</sup> August 2022