



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## **AMENITIES AND OPERATIONS COMMITTEE MEETING**

Notice of meeting to be held on Thursday 7<sup>th</sup> February 2022 at 7.00pm in  
Fenland Room, The Pavilion, Recreation Way, Mildenhall, IP28 7HG  
for the purpose of transacting the following business.

## **AGENDA**

### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

## **WELCOME**

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Meeting held on 4<sup>th</sup> November 2021 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **General Matters**
  - 5.1 Update from Town Manager regarding Action Sheet. **(Paper B)**
  - 5.2 To discuss a way forward regarding the Speed Awareness monitors **(see recommendation sheet)**
  - 5.3 Verbal update on Play Equipment replacement.
  - 5.4 Discussion regarding street lighting.
  - 5.5 To discuss improvements to the facilities at the Jubilee Centre **(See recommendation sheet)**

- 5.6 To receive the most recent capacity report for Council buildings **(Paper C)**
- 5.7 To approve the purchase of replacement benches for the Recreation Way Play Area **(Paper D)**
- 5.8 To receive a cost/benefit analysis of the solar panels **(Paper E)**
- 5.9 To discuss the proposals for the Riverbank from the Environment Agency **(Paper F)**

**6. General Matters (Cleaner, Greener, Safer Group)**

- 6.1 To discuss any matters concerning Mildenhall in Bloom. **(see recommendation sheet)**
- 6.2 To discuss any matters concerning the Closed Cemetery **(Paper G)**
- 6.3 To discuss any matters concerning the War Memorial.

**7. Exchange of information**

**8. Time and Venue of next committee meeting to be set at the Annual Meeting of the Full Council in May 2022.**

## **CLOSE**

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

**THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 2<sup>nd</sup> February 2022