



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## **ESTABLISHMENT AND POLICY COMMITTEE MEETING**

**Notice of meeting to be held on Thursday 14<sup>th</sup> January 2021 at 7.00pm in  
REMOTELY VIA ZOOM,  
for the purpose of transacting the following business.**

### **AGENDA**

#### **The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

#### **WELCOME**

- 1. Apologies and acceptance for absence**
- 2. Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
- 3. To receive approval of minutes of the Meeting held on 12<sup>th</sup> November 2020 from those members present at the meeting. (Paper A)**
- 4. Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

- 5. General Matters**
  - 5.1 Update from Town Manager regarding Action Sheet. **(Paper B)**.
  - 5.2 To consider a report regarding Fishing Permits. **(Paper C)**.
  - 5.3 To consider a way forward regarding the Council's responsibility concerning the Riverbank. **(Paper D)**
  - 5.4 Verbal update regarding the Children's Centre.
- 6. Policy Matters**

- 6.1 To consider and recommend to the Full Town Council the Environmental Policy and Statement (**PAPER E**).
- 6.2 To consider and recommend to the Full Town Council the Biodiversity Policy (**Paper F**).
- 6.3 To consider and recommend to the Full Town Council the Kingsway Closed Cemetery Management Strategy (**PAPER G**).

7. **Exchange of information**

8. **Time and Venue of next meeting of this committee to be Thursday 18<sup>th</sup> March 2021 at 7pm in the Fenland Room of The Pavilion (unless government advice dictates otherwise).**

## **CLOSE**

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

### **THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 8<sup>th</sup> January 2021