



MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG
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Town Manager: Mark Knight

TOWN COUNCIL MEETING

Notice of meeting to be held on Thursday 24th February 2022 at 7.00pm in
Fenland Room, The Pavilion, Recreation Way, Mildenhall, IP28 7HG
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Full Town Council Meeting held on 27th January 2022 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **Report from:**
 - Mayor
 - Deputy Mayor
6. **Report from County Councillor.**
7. **Report from designated District Councillor.**
8. **Report from Police.**

9. **Report from RAF Mildenhall Base.**
10. **Financial Matters 2021/22**
 - 10.1 Bank Reconciliation – up to 31st January 2022. **(Paper B)**
 - 10.2a Approval of Accounts – Payments – 1st to 31st January 2022. **(Paper C)**
 - 10.2b Approval of Accounts – Receipts – 1st to 31st January 2022. **(Paper D)**
 - 10.3 To note the current debtors to the Council **(see recommendation sheet)**
 - 10.4 To review and adopt the Asset Register **(Paper E)**
11. **General Matters**
 - 11.1 Update from Town Manager regarding Action Sheet. **(Paper F)**
 - 11.2 Verbal update on the Sunnica Energy Farm.
 - 11.3 To approve the tree work quote from West Suffolk Council **(Paper G)**
 - 11.4 Verbal update on Lark in the Park 2022.
12. **Planning Committee**
 - 12.1 To receive the minutes from the meetings of this committee from the 8th February 2022 **(Papers H)**
13. **Establishment and Policy Committee**
 - 13.1 To receive the minutes from the meeting of this committee from the 17th February 2022 **(Paper I)**
 - 13.2 To appoint the Pest Control Contractor **(see recommendation sheet)**
 - 13.3 To review and approve the Grant Awarding Policy and application form **(Paper J)**
 - 13.4 To review and approve the Financial Risk Management and Internal Controls Policy **(Paper K)**
 - 13.5 To review and approve the Reserves Policy **(Paper L)**
 - 13.6 To review and approve the Retention of Documents Policy **(Paper M)**
 - 13.7 To review and approve the Investment Policy **(Paper N)**
14. **Amenities and Operations Committee**
 - 14.1 To receive the minutes from the meeting of this committee from the 7th February 2022 **(Paper O)**
 - 14.2 To agree in principle to support the Environment Agency development for the riverbank and Jubilee Field **(Paper P)**
15. **Exchange of information**
16. **Time and Venue of next Council meeting on Thursday 24th February 2022 at 7pm in the Fenland Room of The Pavilion.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Town Manager

dated 18th February 2022

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)