



MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG
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Town Manager: Mark Knight

TOWN COUNCIL MEETING

Notice of meeting to be held on Thursday 24th November 2022 at 7.00pm in
Fenland Room, The Pavilion, Recreation Way, Mildenhall, IP28 7HG
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Full Town Council Meeting held on 27th October 2022 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **Report from:**
 - Mayor
 - Deputy Mayor
6. **Report from County Councillor.**
7. **Report from designated District Councillor.**
8. **Report from Police.**

9. **Report from RAF Mildenhall Base.**
10. **Reports from Outside Bodies.**
11. **Financial Matters 2022/23**
 - 11.1 Bank Reconciliation – up to 31st October 2022. **(Paper B)**
 - 11.2a Approval of Accounts – Payments – 1st to 31st October 2022. **(Paper C)**
 - 11.2b Approval of Accounts – Receipts – 1st to 31st October 2022. **(Papers D)**
 - 11.3 To receive an update regarding current debtors to the Town Council **(see recommendation sheet)**
 - 11.4 To approve an asset disposal **(Paper E)**
 - 11.5 To discuss a financial proposal from the Board of Trustees of the Recreation Way Plan Area **(see recommendation sheet)**
 - 11.6 To receive the Interim Internal Audit 2022/3 and recommendations **(Paper F)**
 - 11.7 To consider a grant application from the Suffolk Survivor Network **(Paper G)**
12. **Financial Matters 2023/4**
 - 11.6 To receive and discuss the proposed budget for 2023/4 **(Paper H)**
13. **General Matters**
 - 13.1 Update from Town Manager regarding Action Sheet. **(Paper I)**
 - 13.2 To receive a proposal regarding street furniture **(Paper J)**
 - 13.3 To discuss an approach from the Sunnica Alliance **(see recommendation sheet)**
 - 13.4 To consider an application to register a Community Asset **(see recommendation sheet)**
14. **Planning Committee**
 - 14.1 To receive the minutes from the meetings of this committee from the 8th November 2022 **(Paper K)**
 - 14.2 To receive a verbal update regarding the West Mildenhall Development.
15. **Amenities and Operations Committee**
 - 15.1 To receive the minutes from the meeting of this committee from the 7th November 2022 **(Paper L)**
16. **Establishment and Policy Committee**
 - 16.1 To receive the minutes from the meeting of this committee from the 17th November 2022 **(Paper M)**
 - 16.2 To ratify the Tree Policy **(Paper N)**
 - 16.3 To ratify the Crime Awareness Policy and Strategy **(Paper O)**
 - 16.4 To co-opt a Member onto this committee.
17. **Personnel Committee**
 - 17.1 To receive the minutes from the extraordinary meeting of this committee from the 7th November 2022 **(Paper P)**
 - 17.2 To co-opt a Member onto this committee.
18. **Merry Mildenhall Working Group**
 - 18.1 To receive a verbal update from Cllr. Leaman.

19. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted If resolved, such items to be dealt after the item that confirms details of the next meeting.**
20. To receive approval of confidential minutes of the Personnel Committee Meeting held on 7th November 2022 from those members present at the meeting. **(Paper Q)**
21. **Exchange of information**
22. **Time and Venue of next Council meeting on Thursday 15th December 2022 at 7pm in the Fenland Room of The Pavilion.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Town Manager

dated 18th November 2022

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)