



MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG
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Town Manager: Mark Knight

TOWN COUNCIL MEETING

Notice of meeting to be held on Thursday 25th March 2021 at 7.00pm in
REMOTELY VIA ZOOM,
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Full Town Council Meeting held on 25th February 2021 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).
5. **Report from RAF Mildenhall Base.**
6. **Report from:**
 - Mayor
 - Deputy Mayor
7. **Report from County Councillor.**

8. **Report from designated District Councillor.**
9. **Report from Police.**
10. **Financial Matters 2020/21**
 - 10.1 Bank Reconciliation – up to 28th February 2021. **(Paper B)**
 - 10.2a Approval of Accounts – Payments – 1st February to 28th February 2021. **(Paper C)**
 - 10.2b Approval of Accounts – Receipts – 1st February to 28th February 2021. **(Paper D)**
 - 10.3 To receive an update regarding current debtors to the Town Council **(see recommendation sheet)**
11. **General Matters**
 - 11.1 Update from Town Manager regarding Action Sheet. **(Paper E)**
 - 11.2 To receive the quarterly LCRS Risk Management Report **(Paper F)**
12. **Planning Committee**
 - 12.1 To receive the minutes from the meeting of this committee from the 9th March 2021 **(Paper G)**
13. **Establishment and Policy Committee**
 - 13.1 To receive the minutes from the meeting of this group from the 18th March 2021 **(Paper H)**
 - 13.2 To consider and approve the Financial Risk Assessments and Statement of Internal Controls **(Paper I)**
 - 13.3 To consider and approve the Treasury Management Policy **(Paper J)**
 - 13.4 To consider and approve the Earmarked Reserves and Policy **(Paper K)**
 - 13.5 To consider and approve the Investment Strategy Policy **(Paper L)**
 - 13.6 To consider and approve the Council's Angling Rules **(Paper M)**
14. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**
15. **Facilities Review Task and Finish Group**
 - 15.1 To receive the notes from the meeting of the 4th March 2021 **(Paper N)**
 - 15.2 To receive an update and recommendation regarding a land management opportunity. **(see recommendation sheet).**
16. **Personnel Committee**
 - 16.1 To receive the minutes from the meeting of the 16th March 2021 **(Paper O)**
 - 16.2 To consider and ratify the recommendations regarding staffing **(Paper P)**
 - 16.3 To consider and ratify the recommendations regarding the Town Manager **(Paper Q)**
17. **Exchange of information**
18. **Time and Venue of next Council meeting on Thursday 29th April 2021 at 7pm in the Fenland Room of The Pavilion (unless government advice dictates otherwise).**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Town Manager

dated 22nd January 2021

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)