



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
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Town Manager: Mark Knight

## TOWN COUNCIL MEETING

Notice of meeting to be held on Thursday 28<sup>th</sup> January 2021 at 7.00pm in  
REMOTELY VIA ZOOM,  
for the purpose of transacting the following business.

## AGENDA

### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

## WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Full Town Council Meeting held on 10<sup>th</sup> December 2020 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **Report from:**
  - Mayor
  - Deputy Mayor
6. **Report from County Councillor.**
7. **Report from designated District Councillor.**
8. **Report from Police.**

9. **Report from RAF Mildenhall Base.**
10. **Financial Matters 2020/21**
- 10.1 Bank Reconciliation – up to 31<sup>st</sup> December 2020. **(Paper B)**
  - 10.2a Approval of Accounts – Payments – 1<sup>st</sup> December to 31<sup>st</sup> December 2020. **(Paper C)**
  - 10.2b Approval of Accounts – Receipts – 1<sup>st</sup> December to 31<sup>st</sup> December 2020. **(Paper D)**
  - 10.3 To receive an update regarding current debtors to the Town Council **(see recommendation sheet)**
  - 10.4 To receive the quarterly budget monitoring documents from 1<sup>st</sup> October to 31<sup>st</sup> December 2020 **(Paper E)**
  - 10.5 To receive an update on the Precept and Tax Base **(see recommendation sheet)**
11. **General Matters**
- 11.1 Update from Town Manager regarding Action Sheet. **(Paper F)**
  - 11.2 To consider a quote for a sign for the Jubilee Play Area **(Paper G)**
12. **Planning Committee**
- 12.1 To receive the minutes from the meeting of this committee from the 12<sup>th</sup> January 2021 **(Paper H)**
  - 12.2 To consider and approve a quote regarding the development in West Mildenhall **(Paper I)**
  - 12.3 To consider a response to the consultation about the proposed development in West Mildenhall.
13. **Establishment and Policy Committee**
- 13.1 To receive the minutes from the meeting of this group from the 14<sup>th</sup> January 2021 **(Paper J)**
  - 13.2 To consider and adopt the Environmental Statement and Policy **(Paper K)**
  - 13.3 To consider and adopt the Biodiversity Policy **(Paper L)**
14. **Exchange of information**
15. **Time and Venue of next Council meeting on Thursday 25<sup>th</sup> February 2021 at 7pm in the Fenland Room of The Pavilion (unless government advice dictates otherwise).**

## CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

## THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Town Manager

dated 22<sup>nd</sup> January 2021

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)