



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## **AMENITIES AND OPERATIONS COMMITTEE MEETING**

**Notice of meeting to be held on Thursday 7<sup>th</sup> November 2022 at 7.00pm in Fenland Room, The Pavilion, Recreation Way, Mildenhall, IP28 7HG for the purpose of transacting the following business.**

### **AGENDA**

#### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

#### **WELCOME**

- 1. Apologies and acceptance for absence**
- 2. Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
- 3. To receive approval of minutes of the Meeting held on 5<sup>th</sup> September 2022 from those members present at the meeting. (Paper A)**
- 4. Public Participation (as permitted by Standing Order 3d & 5kxiii)**

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).
- 5. To co-opt Members onto this committee**
- 6. Standing Items**
  - 6.1** Update from Town Manager regarding Action Sheet. **(Paper B)**
  - 6.2** To discuss any matters concerning Mildenhall in Bloom.
  - 6.3** To discuss any matters concerning the Closed Cemetery.
  - 6.4** To discuss any matters concerning the War Memorial.
  - 6.5** To receive the capacity report for Council Buildings **(Paper C)**

6.6 To receive the most recent Speed Awareness Monitor statistics (Paper D)

**7. General Matters**

7.1 To receive a verbal update regarding works on the Jubilee Field

7.2 Verbal update on Community Debibrillator

7.3 To consider a proposal regarding Council assets (Paper E)

8. To discuss and recommend to the Establishment and Policy Committee the draft budget for 2023/4 for this committee (Paper F)

**9. Exchange of information**

10. Time and Venue of next committee meeting to be Monday 6<sup>th</sup> February 2023 at 7pm in the Fenland Room of The Pavilion.

**CLOSE**

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

**THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 2<sup>nd</sup> November 2022