



MINUTES OF THE PERSONNEL COMMITTEE MEETING

Fenland Room, The Pavilion, Recreation Way, Mildenhall

Thursday 13th October 2022 – 7pm

Present:

Cllr. Shipp (Chair)
Cllr. Leaman (Vice-Chair)
Cllr. Bloodworth
Cllr. Bristow
Cllr. Neal

Also in attendance: Mr. M Knight (Town Manager).

The Chair opened the meeting by greeting those present.

1. APOLOGIES AND ACCEPTANCE FOR ABSENCE

All Members were in attendance.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr. Shipp: West Suffolk District Council.

Cllr. Neal: West Suffolk District Council.

3. PUBLIC PARTICIPATION

None present.

4. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that addresses the time of the next meeting.**

It was **RESOLVED** unanimously to exclude the press and public at this time.

7. EXCHANGE OF INFORMATION

None

Signed.....

Dated.....

8. DATE AND TIME OF NEXT MEETING

The next meeting of this committee was set for Thursday 21st March 2022 at 7pm.

5. GENERAL MATTERS

5.1 To receive the minutes from the meetings of the 24th March and 6th June 2022

The minutes were presented and it was then **AGREED** to **APPROVE** the minutes with no changes, proposed by Cllr. Bristow, seconded by Cllr. Leaman for the minutes of the 24th March, and proposed by Cllr. Shipp and seconded by Cllr, Bloodworth for the meeting of the 6th June. All in favour.

5.2 To receive and consider the staffing update from the Town Manager

The Town Manager presented the report and questions were asked regarding the progress and performance of the wider staffing team. There were no specific recommendations.

6. FINANCE MATTERS

6.1 To review and recommend the 2023/4 budget proposal to the Establishment and Policy Committee

The Town Manager explained the figures and in particular the late nature of the pay deals for the NJC pay scales over the past, current and future years.

The Town Manager was asked to update the figures to reflect the discussion which took place and circulate to all Members of this committee for agreement before the submission to the Establishment and Policy Committee.

The meeting then closed at 8.25pm.

Signed.....

Dated.....