



MINUTES OF THE EXTRAORDINARY PERSONNEL COMMITTEE MEETING

Fenland Room, The Pavilion, Recreation Way, Mildenhall

Monday 6th June 2022 – 2pm

Present:

Cllr. Shipp (Chair)
Cllr. Leaman (Vice-Chair)
Cllr. Bloodworth
Cllr. Bristow

Also in attendance: Mr. M Knight (Town Manager).

The Chair opened the meeting by greeting those present.

1. APOLOGIES AND ACCEPTANCE FOR ABSENCE

Apologies were received from Cllr. Alecock these were accepted.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr. Shipp: West Suffolk District Council.

3. PUBLIC PARTICIPATION

None present.

4. TO CO-OPT MEMBERS ONTO THIS COMMITTEE

No other Members were present.

5. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that addresses the exchange of information.**

It was **RESOLVED** unanimously to exclude the press and public at this time.

7. EXCHANGE OF INFORMATION

Signed.....

Dated.....

None

6. **GENERAL MATTERS**

6.1 To appoint the interview panel for the Senior Administrator position

The committee appointed three Members to the interview panel and agreed on a chair.

6.2 To delegate authority to the Interview Panel and Town Manager to administer the sift of candidates and interview process

It was **RESOLVED** to delegate the authority to the panel and Town Manager to administer the sift and a meeting was set for 5pm on the closing date in order to achieve this and confirm logistical details for the date of interview.

The meeting then closed at 2.32pm.

CONFIDENTIAL

Signed.....

Dated.....