



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion  
Recreation Way  
Mildenhall  
Bury St. Edmunds  
Suffolk  
IP28 7HG

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7<sup>th</sup> December 2021

**TO: Cllr Leaman (Chair)  
Cllr Sulman (Vice Chair)  
Cllr Bloodworth  
Cllr Bowman  
Cllr Bristow  
Cllr Brotchie  
Cllr Busuttil  
Cllr Littlechild**

**Cllr Martin  
Cllr A Neal  
Cllr Peachey  
Cllr Shipp  
Cllr Sykes**

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning Committee.

To be held in the Jubilee Hall, Jubilee Centre, Recreation Way, Mildenhall, IP28 7HG  
on **Tuesday 14<sup>th</sup> December 2021 at 7pm**

The business to be transacted is attached

Mark Knight  
Town Manager  
Mildenhall High Town Council





# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## PLANNING COMMITTEE MEETING

Notice of meeting to be held on Tuesday 14<sup>th</sup> December 2021 at 7.00pm  
In the Jubilee Hall, Jubilee Centre, Recreation Way, Mildenhall, IP28 7HG  
for the purpose of transacting the following business.

## AGENDA

### The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

## WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**  
(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)  
(b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Meeting held on 9<sup>th</sup> November 2021 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **General Matters – Applications for consideration**
  - 5.1 **DC/21/2174/TCA – Trees in a conservation area notification - one Sycamore (T1 on plan) remove two stems closest to the property and reduce overall crown by up to four metres – Silver Lodge 15 Mill Street Mildenhall**
  - 5.2 **DC/21/2215/HH – Householder planning application - single storey rear extension (following demolition of existing extensions and entrance porch). – 2 Sunningdale Avenue Mildenhall**

- 5.3 DC/21/2222/HH - Householder planning application - a. two storey front extension b. Juliet balcony to rear elevation – 2 Vicarage Gardens Mildenhall
  - 5.4 DC/21/2332/TCA - Trees in a conservation area notification - a. one Apple (1 on plan) reduce overhanging branches back to the boundary b. one Willow (2 on plan) re pollard tree to six metres above ground level c. three Holly (3 on plan) fell – 39 Queensway Mildenhall
6. General Matters – Determinations (Paper B)
  7. Exchange of information
  8. Time and Venue of next meeting to be 11<sup>th</sup> January 2022 at 7pm.

## CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

**THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 7<sup>th</sup> December 2021



# MILDENHALL HIGH TOWN

## COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 [www.mildenhall-tc.gov.uk](http://www.mildenhall-tc.gov.uk) Email: [townmanager@mildenhall-tc.gov.uk](mailto:townmanager@mildenhall-tc.gov.uk)  
Town Manager: Mark Knight

Minutes of the meeting of the Planning Committee held on Tuesday 9<sup>th</sup> November 2021 at 7pm in the Jubilee Hall, Jubilee Centre, Recreation Way Mildenhall

### **In Attendance**

Cllr Leaman (Chair)  
Cllr Sulman (Vice Chair)  
Cllr Bowman  
Cllr Busuttil  
Cllr Littlechild  
Cllr Neal  
Cllr Peachey

### **1. Apologies and acceptance for absence**

Standing apologies were received from Cllrs. Alecock and Roman

Apologies were also received from Cllrs. Bloodworth, Bristow, Brotchie, Martin, Shipp

No apologies were received from Cllr Sykes

### **2. Declarations of Interest and Dispensations**

Cllr Neal – West Suffolk Council

### **3. To receive approval of minutes of the meeting held 12<sup>th</sup> October 2021 from those members present at the meeting**

Proposed by Cllr Leaman, seconded by Cllr Littlechild,  
Were **APPROVED**, all in favour

### **4. Public Participation**

No members of the public present

### **5. General Matters (Applications)**

The meeting considered the following applications:

**5.1 DC/21/1947 – The Forge Cottage 2 High Street Mildenhall**

change of use of building from offices (class E(g)(i)) to flexible use of offices (class E(g)(i)) and dwellings (class C3) to form two separate units

It was **RESOLVED** to **SUPPORT** this application, proposed by Cllr Leaman, Seconded by Cllr Bowman, All in favour

**5.2. DC/21/01950/OUT – Hereward House 2a Hereward Avenue Mildenhall**

Outline planning application (all matters reserved) a. one dwelling with attached garage b. one dwelling with detached two bay cart-lodge c. associated shared access

It was **RESOLVED** to **SUPPORT** this application, subject to Highway's confirmation and suitability of cars and pedestrians shared space and access to North Place. Proposed by Cllr Bowman, Seconded by Cllr Busuttil. All in favour

**5.3. DC/21/2003/HH – 17 Melrose Close Mildenhall**

Householder planning application - a. conversion of existing garage and utility into habitable space b. first-floor front and side extension

It was **RESOLVED** to **SUPPORT**  
Proposed by Cllr Bowman, seconded by Cllr Littlechild. All in favour.

**5.4. DC/21/2005/HH– 16 Girton Close Mildenhall**

Householder planning application - a. extend existing drop kerb, b. single storey rear extension

It was **RESOLVED** to **SUPPORT** the side extension but **OBJECT** the extension of the dropped kerb, it is believed to be in contravention to Highway's policy and subject from Highways comments, proposed by Cllr Sulman, seconded by Cllr Neal. All in favour.

**5.5. DC/21/2039/TCA– Yonder Manor Road Mildenhall**

Trees in a conservation area notification - a. one each of Holly, Dogwood, Privet and Laburnum (G001 on plan) reduce height by up to 1.5 metres and side, back by up to 2 metres; b. one Hazel, on Fig (G002 on plan) crown lift up to 2.5 metres; c. one Acacia (T001 on plan) crown lift up to 2.5 metres from ground level; d. one Cedar (T002 on plan) crown lift up to 2.5 metres from ground level and clearance to overhead cables by up to 1 metre; e. one Cherry (T003 on plan) remove selective crossing and rubbing branches and reduce crown by up to 1 metre

It was **RESOLVED** to **SUPPORT** this application, Proposed by Cllr. Busuttil, Seconded by Cllr Bowman. All in favour

**5.6. DC/21/2140/TCA – 5 Mill Street Mildenhall**

Trees in a conservation area notification - one Cherry (T1 on plan) overall crown reduction by up to five metres to previous pruning points; one Conifer (T2 on plan) one Scots pine (T3 on plan) fell

It was **RESOLVED** to **SUPPORT** this application; Members would like to see a replacement tree in its place. proposed by Cllr Busuttil, seconded by Cllr Sulman. All in favour

**6. General Matters (Determinations)**

The paper was discussed, and it was NOTED that three applications which the Town Council supported were also ultimately approved. two applications which Town Council objected to were approved

**7. Exchange of information**

Cllr Leaman said that a planning application DC/21/2173/TCA had arrived too late for this agenda. Members had a discussion regarding the application and their thoughts will be passed onto the Town Manager to use his delegated power to comment to West Suffolk Council Planning.

Cllr Bustill commented about the West of Mildenhall public meeting at the Council to be agreed with dates and times

Cllr Leaman commented that next Monday there is a meeting with the riverbank environmental agency regarding an update

**8. Date, time and Venue of next meeting**

This will be 14<sup>th</sup> December 2021 in the Jubilee Hall, Jubilee Centre. Recreation Way, Mildenhall

The meeting closed at 7.40pm





# Planning Application Decisions

Planning Applications reported at meetings between 10 November 2021 and 01 December 2021

## 1 DC/21/1536/FUL 26/07/21

Week 30

Planning application - Installation of two metre high security fencing including personnel and vehicle access gates, to external boundary

West Suffolk Council College Heath Road Mildenhall

Comment 10/08/21

it was RESOLVED to SUPPORT this application, Proposed by Cllr. Leaman, seconded by Cllr Busuttil. All in favour.

Decision 26/11/21

APPROVED

## 2 DC/21/1758/FUL 22/09/21

Week 38

Planning application - siting of a portable building to provide office accommodation for maintenance workers

Galaxy Building 44 - 45 Hampstead Avenue Mildenhall

Comment 12/10/21

Support

Decision 10/11/21

Approved

## 3 DC/21/1827/HH 24/09/21

Week 38

Householder planning application - single storey side and rear extension (following demolition of existing brick shed)

15 Trinity Avenue Mildenhall

Comment 12/10/21

SUPPORT

It was RESOLVED to SUPPORT this application,

Proposed by Cllr Leaman, Seconded by Cllr Brotchie, All in favour

Decision 18/11/21

APPROVED

# Planning Application Decisions

Planning Applications reported at meetings between 10 November 2021 and 01 December 2021

## **4 DC/21/1947/FUL**

21/10/21

Week 43

Planning application - change of use of building from offices (class E(g)(i)) to flexible use of offices (class E(g)(i)) and dwellings (class C3) to form two separate units

The Forge Cottage 2 High Street Mildenhall

Comment 09/11/21

SUPPORT

Proposed by Cllr Leaman, Seconded by Cllr Bowman,  
All in favour

Decision 26/11/21

APPROVED

## **5 DC/21/2003/HH**

27/10/21

Week 44

Householder planning application - a. conversion of existing garage and utility into habitable space  
b. first-floor front and side extension

17 Charles Melrose Close Mildenhall

Comment 09/11/21

SUPPORT

Proposed by Cllr Bowman, seconded by Cllr Littlechild. All in favour.

Decision 01/12/21

Approved

# Planning Application Decisions

Planning Applications reported at meetings between 10 November 2021 and 01 December 2021

**6 DC/21/2039/TCA**

18/10/21

Week 43

Trees in a conservation area notification - a. one each of Holly, Dogwood, Privet and Laburnum (G001 on plan) reduce height by up to 1.5 metres and side, back by up to 2 metres; b. one Hazel, on Fig (G002 on plan) crown lift up to 2.5 metres; c. one Acacia (T001 on plan) crown lift up to 2.5 metres from ground level; d. one Cedar (T002 on plan) crown lift up to 2.5 metres from ground level and clearance to overhead cables by up to 1 metre; e. one Cherry (T003 on plan) remove selective crossing and rubbing branches and reduce crown by up to 1 metre

Yonder Manor Road Mildenhall

Comment 09/11/21

SUPPORT

It was RESOLVED to SUPPORT this application, Proposed by Cllr. Busuttil, Seconded by Cllr Bowman. All in favour

Decision 16/11/21

No objections

